




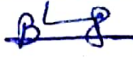



**B.S.S's****TATYARAOJI MORE COLLEGE OF PHARMACY, UMERGA****OFFICE ORDER**

All teaching staffs are hereby informed to note their assignments (w .e. f. 01<sup>st</sup> July, 2019) for F.Y. & S.Y.d. Pharm. during academic year 2019-20 as indicated below:

Sr.No.	Name and Designation	Administrative and other assignments		Signature
1.	Mr. Birajdar K.S. .M.Pharm. Principal	Overall administration of academic matters and Head of, Dept.		
2.	Mr. Mane P.P. M. Pharm. Lecturer	Coordinator : College maintenance committee  Coordinator: AICTE Coordinator: PCI  Coordinator: SC-ST, Anti-Ragging, Mentor 1 <sup>st</sup> year  Incharge	HOD All matters pertaining to committees	
3.	Mr. Digge P.B. M. Pharm. Lecturer	Coordinator: Training, Placement and Industrial tours  To adjust duties of Lab assistant and attender  Coordinator: 2 <sup>ND</sup> Year	Coordinator: EDC In charge : College campaigning for admission  Feedback system: coordinator  Co-ordinator: MSBTE	
4.	Mrs. Bhagat S.D. B. Pharm. Lecturer	Coordinator Annual exam Coordinator: DTE  Coordinator: guest lecture Coordinator : Staff meeting	Coordinator: GRM Coordinator : Personality development programme	
5.	Ms. Jadhav R.D. B. Pharm. Lecturer	Coordinator: Orientation programme  Coordinator: Sessional exam	Class coordinator: F.Y. B. Pharm.  Coordinator: SGC  Coordinator: OSM	
6.	Ms. Bhave P.S. B. Pharm. Lecturer	Development of Museum  Member: Library committee	Sports coordinator  Coordinator: cultural	

		Coordinator: WGC	events Coordinator: Herbal garden	
7.	Mr. Manthalkar S. M.Com O.S.		To update and maintain College Website	
8.	Mr. Mugale M.Lib & ISc. Librarian	Computer lab incharge To assist in newspaper publicity	Library incharge.	



  
Principal  
TATYARAOJI MORE COLLEGE OF PHARMACY  
OMERGA DIST. OSMANABAD (MH) 413606